

These are the instructions for how to download and install Picasa™ 3 from Google™

Open your Internet browser. Many computer users use Internet Explorer for their Internet access. Navigate to Google from the address bar. (<http://www.google.com>)

Don't forget to use the control enter shortcut to add the Internet protocol and domain to the word "Google" in the address bar for faster navigating.

Once Google is open, bear the top left of the window that just opened, is a line that starts with "Web," about ½ way across that line select "more."

This drop down menu opens and you should select "photos" from that menu.

At the bottom of the window that opened on the left-hand side select "Download Picasa 3."

The new window that opened has a button that says "Download Picasa 3."

If a pop-up came up along the top of the window click there to download: otherwise, the download should start by itself. When the file download box comes up; click "Run" and wait.

You should get another window. Select "Run." A progress bar will build across the window.

You might see a security warning just click "Run" and the install will start. Vista users may also see one or more User Account Control warnings – just click "Continue" through these.

A license agreement will come up that you need to agree to in order to run the software.

If you haven't read license agreements before, you should do that now, especially with Picasa. I suggest that you do read license agreements. Once you determine that you can live with this agreement ...

Click "I agree" then click "install."

The default location will be "C:\Program Files\Google\Picasa."

The program will check to make sure you have enough drive space available. Most people will be fine. The program doesn't take up that much room: 54MB.

Just click "install" and wait.

If you have a firewall installed that doesn't allow everything out through the firewall you may need to click something that allows the program to access the Internet, possibly more than once. Vista users may also need to click "Continue" through the User Account Controls.

Once completed, the Picasa setup Wizard screen shows a list of checkboxes for creating: shortcuts on the desktop and quick launch bars, an option to set Google as the default search engine, and then, Run Picasa. These choices are up to you. Letting the default Picasa choices stand is fine. When done with any or no changes, select "Finish."

The next window is the *Picasa scan window* and Picasa is ready to scan for pictures on your computer. You can allow it to scan your whole computer for pictures or only scan "my documents, my pictures and the desktop." I suggest you select the second option; which is only scan "my documents, my pictures and desktop." If you completely scan your computer, your catalog will include icons and pictures that are part of software applications. If you know you have pictures on the computer haven't been able to find them, go ahead and use a complete scan. Click "Continue." Once the scan is completed, the next window is a *photo viewer configuration window*. This allows you to select which types of files Picasa will be the default viewer for. I just clicked "Finish." The scan will finish on its own.

Your installation of Picasa is complete. Happy Photo cataloging and editing!